



Dufferin Community Liaison Committee (CLC) Meeting Minutes

Meeting Date, Time & Location

Thursday, October 23, 2008, 7-9 p.m.

Dufferin Rural Heritage Community Centre, 30 Park Avenue, Acton

Participants

Name	Organization
Norm Elliott	Local Neighbour
Monica Gunn	Vision Advisory Committee (VAC)
Ron Heller	Acton East Housing Corp.
Shawn Steepe	Local Neighbour
Paul Vanhanen	Toronto Bruce Trail Club
Andrea Bourrie	Dufferin Aggregates
Rob McDougall	Dufferin Aggregates
Enzo Bertucci	Dufferin Aggregates

Regrets

- Helen McCormack, Halton Hills Chamber of Commerce
- John McNabb, Acton Business Improvement Association

CLC Facilitation and Support

- John McHugh
- Lucy Lai

Minutes

- Members in attendance approved minutes from the September 25 CLC meeting. The minutes will be posted on www.dufferinactonquarry.com.
- Members in attendance were provided with a package of background information and committee meeting materials including a member list, Terms of Reference, meeting agendas, minutes and Andrea's presentation from the September 25 meeting.
- Members in attendance reviewed the revised the CLC Terms of Reference based on September 25 meeting discussions and agreed to make additional changes as follows:
 - The Committee should not exceed 10 members, without full discussion and feedback from current members and Dufferin Aggregates;
 - Requests for addition or removal of members should be submitted to Dufferin for consideration and will be shared with the full Committee for discussion, as required; and
 - The role of the committee members will be to "coordinate and share information with stakeholders, including not-for-profit organizations, government representatives, and other



interested parties, to facilitate an ongoing dialogue between the residents of Acton and the greater Halton Hills area and Dufferin Aggregates. Dufferin Aggregates will provide assistance to prepare and distribute this information.”

- It was suggested and agreed that general principles for addition or removal of committee members should include the following:
 - Addition of committee members would be considered when the suggested member(s) could bring skill sets or stakeholder-reach capabilities, which would enhance and expand the capacity of the current committee membership, and
 - Removal of committee members would be considered were the member(s) consistently not contributing to the ongoing work and progress of the committee in a positive and supportive manner.
- It was noted that Protect Our Water and Environmental Resources (POWER) has not yet confirmed whether it will participate in the Community Liaison Committee.
- The Committee discussed and agreed that the feedback which individual members hear from the community should be shared with the full committee in an open and transparent way.
- It was clarified that the Committee will not have a formal role in Dufferin Aggregates’ interactions with government agencies.
- Members were advised that they should provide records (please see attached form) of expenses such as mileage, related to committee participation, to Dufferin Aggregates for reimbursement.
- Rob McDougall, Acton Quarry Site Manager, provided an operational update on the Quarry, including projected winter shut-down and maintenance schedules, a new three-year labour agreement with unionized staff, and completion of noise wall installation.
- Andrea Bourrie, Property & Resource Manager, gave a short presentation about the extension application.
- Members were asked to suggest topics on which they would like to hear about/discuss at future meetings. Topics suggested included: water, natural environment, noise, transportation and rehabilitation. It is agreed that a presentation providing detailed background on water and natural environment will be provided at the next meeting.

Next Steps

- Meeting minutes for October 23 meeting and revised Terms of Reference will be sent to the CLC for review.
- Dufferin Aggregates will confirm major milestones on developments and permits for the Acton Quarry, including, the years in which it was given a licence to operate and for the latest water-taking permit.
- A copy of Rob McDougall’s article on the Acton Quarry in *Pit and Quarry* magazine will be provided to the Committee members for their information (please see attached).

Next Meeting

Tuesday, November 25, 2008, 7-9 p.m.